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Mrs Apps
Clerk to Hadlow Parish Council
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Our ref A10801
Date 10 October 2008

Dear Mrs Apps

Request for reallocation of grant award from 10800209 - Improve and upgrade Hadlow Old School Annexe to A10801 – Improvements to cemetery.

The Director of Finance, Mrs Shelton, has asked me to write to you following her letter of 30 September 2008.

The Council's Finance and Property Advisory Board considered your grant reallocation request at a public meeting held on 1 October 2008. Consequently, the Cabinet Member for Finance resolved that:

Before determining the application from Hadlow Parish Council, clarification be sought from the Parish Council regarding:

- a) the respective works funded by the annual revenue grant for maintenance of churchyards and the current request to use the 2007/08 capital grant to help finance the cost of Cemetery improvements;*
- b) its intentions concerning graveyard memorial testing and an assurance that if this virement were allowed, there would not be a separate application for monies towards such testing.*

Therefore please could you provide me a detailed analysis of your expenditure of the cemeteries and churchyards element of the financial arrangements grant for the current year (£9,781). Please also provide a written declaration on behalf of Hadlow Parish Council that it will not make a separate application for a grant to help pay for the cost of graveyard memorial testing.

Provided I have your response by the 6 November, I will present your request and additional information to Cabinet members at their meeting on the 19 November 2008.

In order to give your request the best possible chance of success, I would like to be able to give an informed response to any queries that may arise during its consideration. I therefore think it would be beneficial for us to discuss scheme and its context prior to the meeting.

Yours Sincerely

Francis Gahan
Senior Accountant

Director of Finance: Sharon Shelton BSc (Hons), CPFA



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